

# Hopkins Center Internship Program

## Program Summary

The internships at the Hop introduce interns not only to an in-depth exploration in their department assignment but also to a real world experience in the field of arts management. As part of the intern group, they gain insight into and knowledge about the responsibilities involved in arts management as well as ways to define success in this field. The main components of the internship are:

- Departmental assignments (in Operations, Outreach, the Workshops, and Audience Engagement/Marketing) working 8-12 hours per week.
- Shared project: shaping a program to involve all Hop student-employees as ambassadors of its programs; includes planning social events, arts events, and work events where interns and other Hop student employees will learn more about the Hop.
- Regular meetings with other interns to hear from practitioners in the arts and in arts administration; this will include learning the role of the departments in the Hop and how these departments work together.
- Opportunities to meet artists and campus VIPs to enhance their growing understanding of the Hop and arts administration generally.
- Contributing to the Hop's blog at least once every 2 weeks, on average.

## Requirements

- Must be a junior or senior interested in arts administration.
- Must be on campus during the fall, winter, and spring terms.

## DEPARTMENTAL OPPORTUNITIES:

- Digital Design & Social Media
- Marketing & Public Relations
- Operations: Events, Production, and Box Office
- Outreach & Arts Education
- Student Engagement
- Arts Admin Overview (Operations and Student Engagement rotation)

**No longer accepting applications for the 2017/2018 school year.**

Please email Internship Coordinator Brandea Turner at [Brandea@dartmouth.edu](mailto:Brandea@dartmouth.edu) for more information about the program and application process (specify which department you're interested in).